

Meeting Minutes

Minutes taken: Scott Mesoyedz

Date: 1/25/21

Time: 6:00 PM – 6:45 PM

1) General announcements from the project leader

The group wants to see the previous team's prototype; it will be delayed because of weather.

We need to work on the Powerpoint.

We should work on concept generation; at least develop alternatives.

2) Individual reports of progress

The group went over the previous team's design individually.

Sean emails and communicated with the client to get information.

Travis studies spherical air bearings.

Connor reviewing HTML for the website design.

Scott reviewed electromagnetic fields.

3) Team discussion of future direction

We are working on Powerpoint and waiting for some information from the client.

4) New promises are made

(We should make progress towards these goals and check in again on Wednesday)

Connor is handling the introduction and the budget.

Connor was designated the dynamics expert.

Sean will do the customer needs and engineering requirements.

Sean was designated the cube sat expert.

Travis will do the background and benchmarking.

Travis was designated existing design expert.

Scott will do the project description and present the literature review.

Scott was designated electromagnetic fields expert.

We will all contribute to the literature review.